

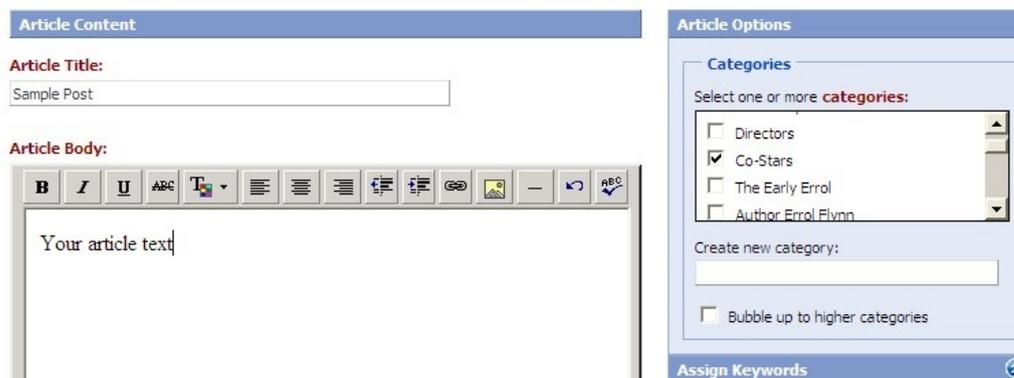
How to Post a Picture on the Errol Flynn Blog

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The Errol Flynn Blog has its little quirks like all other blogging platforms. But with this little guide to posting pictures – you should be able to overcome them quickly and get your pictures posted into your articles in no time at all...

First up: on the Post Article Page fill in your Article Title and begin your article text in the posting window as shown. Under Categories on the right hand side of the page, select one or more categories to send your article to: Co-Stars, for example, or whatever other pages seem appropriate. By default, the article is set to Main Page.

Post Article



The screenshot shows the 'Post Article' interface. On the left, under 'Article Content', there is a text box for 'Article Title' containing 'Sample Post' and a larger text area for 'Article Body' containing 'Your article text'. Above the text area is a rich text editor toolbar with icons for bold, italic, underline, text color, background color, bulleted list, numbered list, link, unlink, image, and undo. On the right, under 'Article Options', there is a 'Categories' section with a list of categories: Directors, Co-Stars (checked), The Early Errol, and Author Errol Flynn. Below this is a 'Create new category' text box and a 'Bubble up to higher categories' checkbox. At the bottom right is an 'Assign Keywords' button.

To add a picture to your text click the icon above the posting window that looks like a landscape with a mountaintop and a sun on a yellow background.



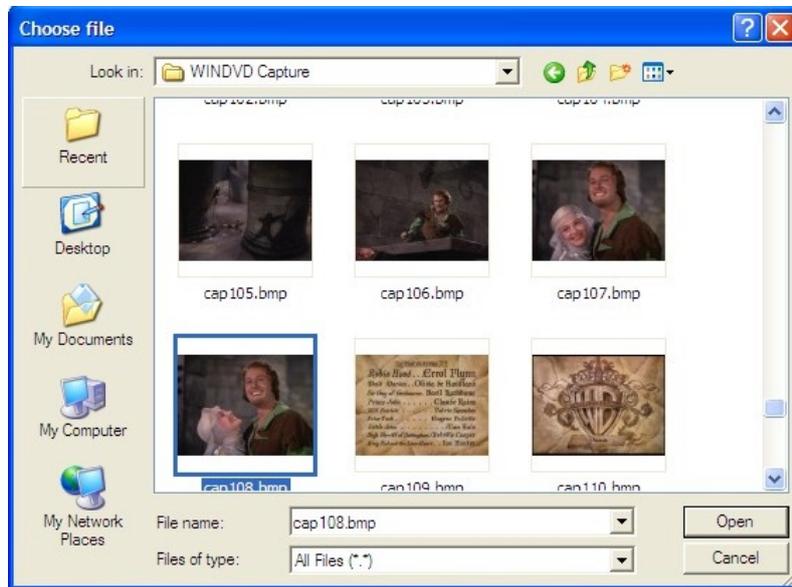
This window opens:



You can see that your choices are the direct url of the image if you know it, a photo from an existing Photo Album, or a picture from the File Manager. To upload a new image from your hard drive, click Choose Image under File Manager. This window opens. Under File Manager Image, click the Browse button on the Upload Image bar.



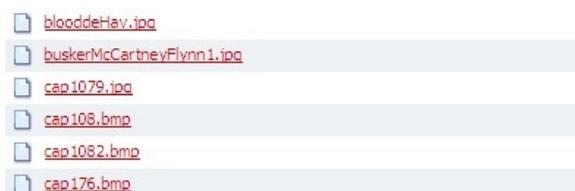
Choose File. Select an image from any folder on your hard drive. Click open.



The location of the file appears in the Upload Image bar. Click Upload.

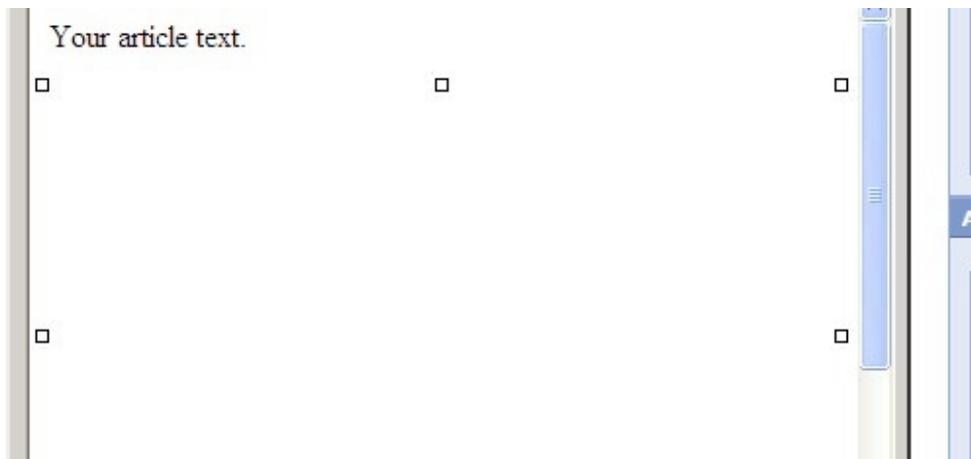


After the file is uploaded, find it listed in the File Manager, and click on its file name.

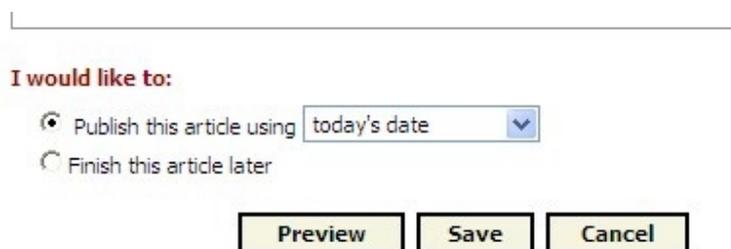


Here is an example of one of the Blogware's quirks! Clicking the image in File Manager sends the image to the last place your cursor was within the Post Article window. But the image may not become visible inside the Post Article window.

Instead, you may see a Red X or the outline of an image. Drag the corners of the image within the Post Article window to resize it. Don't let its edges sit outside the available space of the Post Article window.



Select the Preview Button at the bottom of the Post Article window.



On the Preview Article page, the image will load.

Preview Article

Attributes	Content
Post Status: Publish	Do not click the Back button in your browser to make changes. Doing so might result in the loss of your post content. Click on the Edit button to make changes.
Formatting: Text	
Posted To: Co-Stars	Title: Sample Post
	Excerpt: None
	Body: Your article text.
	

When the image has loaded, check it for sizing, and look at your text for mistakes. Click Edit to go back to the Post Article window for editing or click Publish to send your article to the blog as a Published article.

If you need to resize the image, you can do it back on the Post Article window but **DO NOT USE THE BACK BUTTON**. Click Edit, instead. You may lose your previous work if you use the back button!



Here, we have used the Edit button to return to the Post Article window. Our picture now appears if it hadn't previously. You can select the photo and drag the corners inward to resize it, and make other changes to the text or add links, or code before publishing.



If you are satisfied with the article just click Save, which publishes the article to the blog – or click Preview to see how your changes look before publishing. Recommended!

I would like to:

Publish this article using

Finish this article later

Note: if you want to Add a Photo to the blog's Photo Albums, click Photo on the Post Article window page. Under Select an Album highlight the album you want to send your photo to, or create a new album by naming it in the name bar below the Select an Album box.

Click Browse to select a photo from your hard drive and upload it by clicking Add Photo.

Options: [Article](#) | **Photo** | [Web Page](#) | [Review](#) | [Keywords](#)

My Profile: [david_dewitt](#) | [www.theerrolflynblog.com](#)

Add A Photo

File Information

Allowed file types: .zip, .jpg, .png, .gif, .tif

File to upload:

Keep raw copy
 Overwrite existing photos

Resize to: 640 pixels (medium) ▼

Thumbnail size: 120 pixels (medium) ▼

Select An Album

To add your photo to an **existing** album, please select it from the list below.

- Photos
- Photos/Candids
- Photos/Young Errol Flynn
- Photos/Checks
- Photos/Documents

If you want to **create** a new photo album for this photo, please enter the album name below.

New album name:

That's all there is to it!

Some other Photo notes: if you have an image resizing program its best to use it so that the file sizes of your images are small. Digital cameras tend to produce large file sizes that take longer to download and are annoying to viewers.

For Articles : if you write your article in another program like Word you can paste it into the Post Article window and have a backup in case you accidentally delete your post! Others have forgotten to save their articles and lost them when they leave the Post Article window. Be mindful of using small fonts sizes since they reproduce best on the blog.